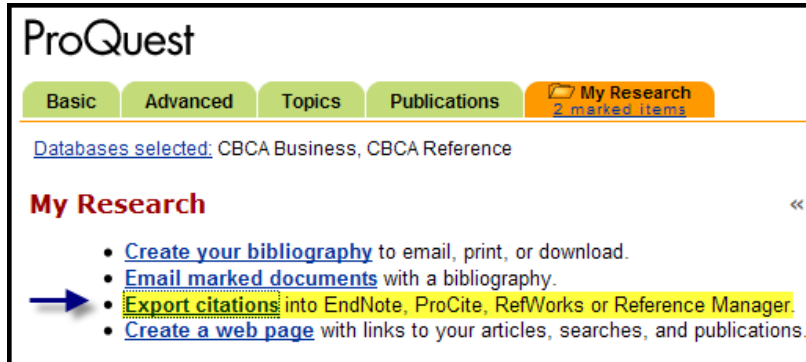
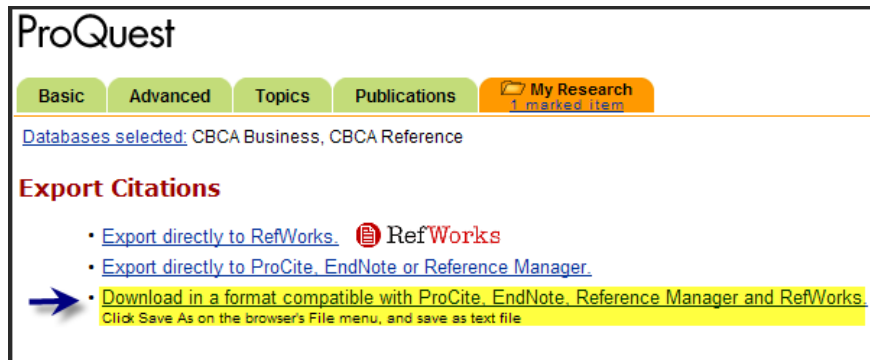


## How To Manually Save and Export Records in ProQuest

1. After you have selected citations to export in ProQuest, from the My Research screen, click *Export citations into EndNote, ProCite, RefWorks or Reference Manager.*



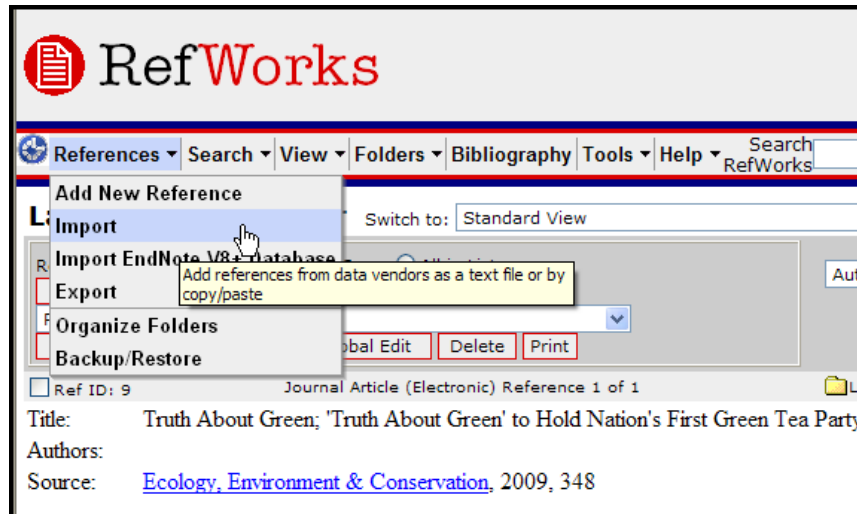
2. On the next screen, select *Download in a format compatible with RefWorks.*



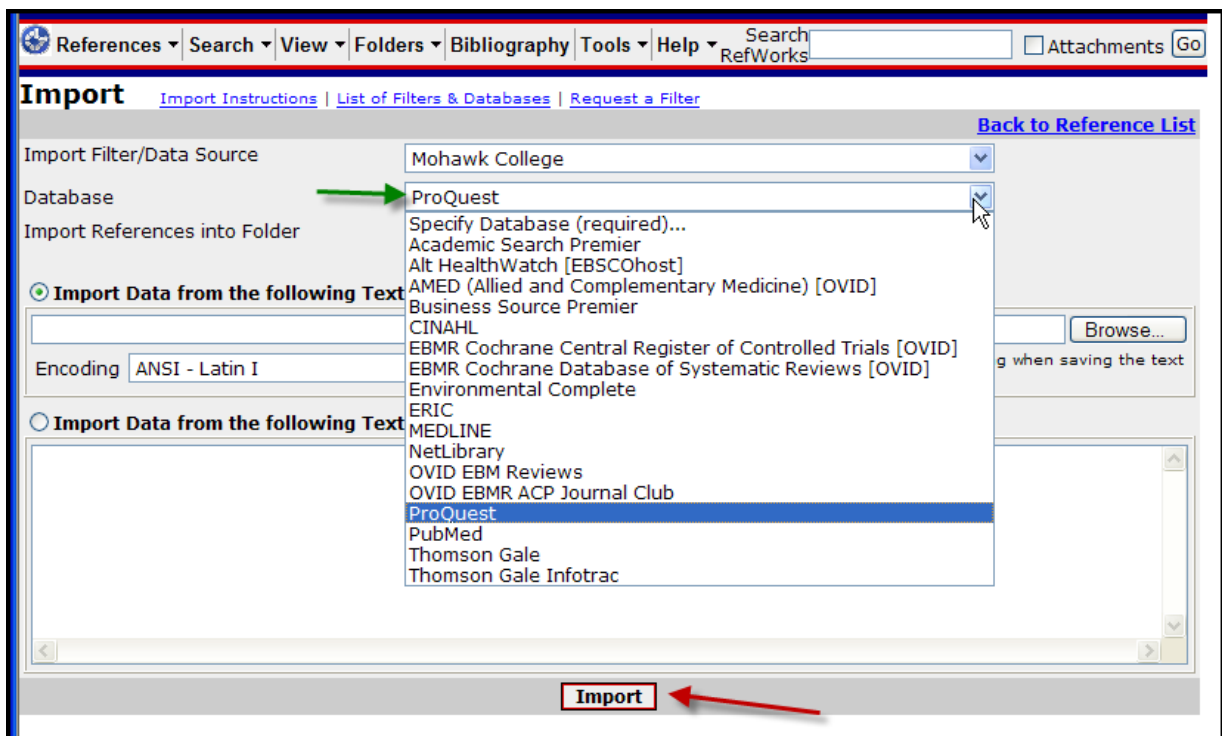
3. Select *Save As* from your browser and select *Text* as the Save As file type.

4. Log in to RefWorks.

5. Select *References/Import* from the toolbar.



6. Select ProQuest as the data source and select the appropriate database.



7. Browse to find the text file you saved to your computer.

8. Click Import.

9. Your records should appear in the *Last Imported* Folder.

